Spring 2017
Course Registration Info Session

Office of Student Affairs, Academics team
Agenda

1. Academics and course registration
2. BOSS overview
3. Q & A
4. PA Panel
60 credits required for graduation (you can take more)

• as well as a 5.5 GPA and successful completion of core

• Dual Degree students – 45 credits required

54/60 credits must be from the Business School

• 6 credits (3 credits for duals) of Independent Study, Cross-Registration, or Cross Cultural Seminar can count towards those needed to graduate

You can take up to 18 credits each term

• (more in second year)
## Second Semester Sample Schedule

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<tbody>
<tr>
<td>B-term</td>
<td>Half-term Elective</td>
<td>Half-term Elective</td>
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</tbody>
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### Credits Breakdown

- **1.5 credits of core**
- **9 credits of full-term electives**
- **4.5 credits of half-term electives**

- All students are held at 16.5 credits during the bidding round.
  - Since you are pre-enrolled in Ops Management, you have 15 credits available.
- You can go up to 18 credits during add/drop round.
- January block week courses count as credits for the spring term.
- Exemption Exams will be Dec 16 - Jan 16 (Ops Management, Cap Markets, and Real Estate Finance.)
• **Operations Management** will take place in the A-term

• You will be pre-enrolled by cluster

• There will be one additional evening class meeting for Ops Management in order to meet the contact hour requirement, as well as one additional Friday meeting; schedule TBD.

• Opportunity to take exemption exam in late December – January. **TAKE THE EXAM EARLIER FOR QUICKER RESULTS!**

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B6102</strong></td>
<td>B6102-001 Chan M/W 9:00</td>
<td>B6102-002 Chan M/W 10:45</td>
<td>B6102-003 Hall M/W 2:15</td>
<td>B6102-004 Hall M/W 4:00</td>
<td>B6102-005 Chen T/R 9:00</td>
<td>B6102-006 Chen T/R 10:45</td>
<td>B6102-007 Zheng T/R 9:00</td>
<td>B6102-008 Zheng T/R 10:45</td>
</tr>
<tr>
<td><strong>Operations Management (A-term)</strong></td>
<td>URI 303</td>
<td>URI 303</td>
<td>WIW 311</td>
<td>WIW 311</td>
<td>WIW 311</td>
<td>WIW 311</td>
<td>WIW 209</td>
<td>WIW 209</td>
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EMBA vs. MBA

Types of EMBA schedules:
- Block weeks throughout the semester (most conflict with our schedule)
- Friday/Saturday classes (Menu A-D)
- Saturday classes (Menu E-G)
- Evening classes (“Off-menu”)

Three ways to get into an EMBA course:
- Bid (EMBA “biddable classes.”) *includes block week that work with our schedule (Entrepreneurial Finance), some weekday evening courses, and weekend courses
- Waitlist. Any EMBA class we did not obtain a pre-set number of seats in before bidding, you can place a bid on the waitlist for.
- Ask (EMBA block weeks.) These conflict with most full-term courses. First come, first serve.
<table>
<thead>
<tr>
<th>Round 1A</th>
<th>Bidding for electives (2nd year students only)</th>
<th>Thursday, Nov. 10 (10 am) – Monday, Nov. 14 (4 pm)</th>
<th>Students may drop electives courses during the first 24 hours of the round that they got in previous rounds (Round 1A)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Round 1B</td>
<td>Bidding for electives (2nd year students only)</td>
<td>Thursday, Nov. 17 (10 am) – Monday, Nov. 21 (4 pm)</td>
<td>Students may drop electives courses during the first 24 hours of the round that they got in previous rounds (Rounds 1A and 1B) - so wait until 24 hours have passed to check capacities</td>
</tr>
<tr>
<td>Round 2</td>
<td>Bidding for electives</td>
<td>Thursday, Dec. 1 (10 am) – Monday, Dec. 5 (4 pm)</td>
<td>Students may drop electives courses during the first 24 hours of the round that they got in previous rounds (both Rounds 1A, 1B and 2) - so wait until 24 hours have passed to check capacities</td>
</tr>
</tbody>
</table>
| Round 3 | Bidding for electives | Thursday, Dec. 8 (10 am) – Monday, Dec. 12 (4 pm) | • Students may drop electives courses during the first 24 hours of the round that they got in previous rounds (both Rounds 1A, 1B and 2) - so wait until 24 hours have passed to check capacities  
• 24 hour drop period is the LAST CHANCE for a bid refund |
Bidding Information

- Full-time MBAs are awarded 14,000 lifetime bid points (different amounts for dual degrees and Bagehots)

- Students who exempt out of Operations Management will get 500 additional bid points. No additional bid points for exempting out of 1st semester core classes are distributed.

- Core requirements must be met in the Spring 2017 semester

- Bidding (and waitlist) rounds are static. Students may drop during the first 24 hours of a bidding round and get a point refund. As a result, available capacity in a course may change in the first 24 hours.
Bidding uses the Dutch Auction System

- **Group A**
  - Everyone gets a seat in the course and a refund of 200 points

- **Group B**
  - 10 of the 15 people are selected randomly, receive a seat in the course, and are charged 800 points
  - The 5 remaining people do not get a seat in the course and receive a refund of their points

- **Group C**
  - Everyone gets a refund of their points

*These numbers are just examples; we do not recommend bidding round or common numbers.*

Chart courtesy of Chazen
Bidding Information

- BOSS allows choice. You are able to bid on conflicting classes. Any conflicts must be resolved by the end of add/drop.

- Any-section bidding is an option for multiple section courses. Place the bid on the section you want most.

- BOSS allows you to bid on full classes during the first 24 hours of the round. If the class is full at the end of the bidding round, your bid points will be refunded. This does not put you on the waitlist. There are two scenarios when you might want to do this:
  1. You can only place bids before the 24 hour drop period ends on Friday and you hope that a seat will become available (i.e. you are traveling and won't have access)
  2. You are interested in a class with multiple sections; someone from section 1 could bid into section 2 (if it had space) and be moved during the resolve, freeing up a seat in section 1.

- Check for conflicts with your core classes and elective choices - core can be moved to accommodate an elective

- Make sure you are aware of/and meet all pre- and co-requisite requirements

- Historical bidding data is a guide, but not a guarantee of how high or low to bid
Bidding Information

- Once a round is closed, no further action can be taken in that round.
- ‘Resolve’ takes place in between rounds.
- In between rounds, BOSS can look a little strange. Bid points are often off – do not worry!
- Bidding statistics are posted to BOSS before the next round begins.
- Refer to the bidding round statistics for the most up to date information after the end of each round.
- Course capacities are set and do not change.

Contact OSA and ITG if you have a technical issue. Do not wait until the last minute!
<table>
<thead>
<tr>
<th>Waitlist Round 1</th>
<th>Wed., January 4 (10am) – Friday, January 6 (10am)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add/Drop Round 1</td>
<td>Friday, January 6 (4pm) – Tuesday, January 24 (4 pm)</td>
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<tr>
<td></td>
<td>Please note, add/drop deadlines are different for full and half block weeks and off-menu classes</td>
</tr>
<tr>
<td>Waitlist Round 2</td>
<td>Wednesday, Jan 25 (10am) - Thursday, Jan 26 (4pm)</td>
</tr>
<tr>
<td>Add/Drop Round 2</td>
<td>Friday, January 27 (8 am) – Tuesday, January 31 (4 pm)</td>
</tr>
<tr>
<td>Withdrawal, A-term and Full-term</td>
<td>Tuesday, February 14 (6 pm)</td>
</tr>
<tr>
<td></td>
<td>Please note, withdrawal deadlines are different for full and half block weeks and off-menu classes</td>
</tr>
<tr>
<td>B-term Add/Drop</td>
<td>Monday, March 20 (8 am) – Friday, March 24 (4 pm)</td>
</tr>
<tr>
<td>Withdrawal, B-term</td>
<td>Friday, April 7 (6 pm)</td>
</tr>
<tr>
<td></td>
<td>Please note, withdrawal deadlines are different for off-menu classes</td>
</tr>
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</table>
Waitlist Rounds

- Includes all full MBA courses, full EMBA courses, and EMBA courses we did not receive biddable seats in
- Use lifetime points to bid for a spot on a waitlist; no credit limit
- Waitlist rounds function similar to bidding rounds
- No option to bid on “any section” – you must choose one
- Once waitlist ends, and add/drop begins, you can see what position you are on the waitlist

Waitlist Bid and Waitlist Courses

Enrolled Credits 46.5

<table>
<thead>
<tr>
<th>Area Number</th>
<th>Description/Syllabus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other B8721</td>
<td>Global Immersion: India: Lessons in (Reverse) Innovation</td>
</tr>
<tr>
<td>001</td>
<td>Attendance at all classes is mandatory. Please see course description for class dates and times, as they vary.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section Title</th>
<th>Period</th>
<th>Time</th>
<th>Room</th>
<th>Position</th>
<th>Credits</th>
<th>Capacity</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Global Immersion: India: Lessons in (Reverse) Innovation</td>
<td>2013 Fall</td>
<td>16:00-19:15</td>
<td>WJW 416</td>
<td>2</td>
<td>3.0</td>
<td>27</td>
<td>drop waitlist</td>
</tr>
</tbody>
</table>

Waitlist size = 5
Waitlist Rounds

- You can change a waitlist bid:
  - during the waitlist round in which you bid

- You can drop a waitlist bid for a full refund:
  - during the waitlist round in which you bid
  - during add/drop

- You can increase your waitlist bid during the waitlist round in which you bid
  - For those bids from Round 1, you can drop your waitlist round 1 bid during Add/Drop Round 1, and rebid higher in Waitlist Round 2

- After waitlist round 2, bids from both rounds will be combined and reordered from highest bidder to lowest bidder.

- If you get off the waitlist:
  - you’ll get an email from BOSS notifying you that you got the seat
  - you’ll have 24 hours from the time that email was sent to decide if you want drop and receive a refund of your points
Add/Drop and Withdrawal

- Add a class during add/drop? Point free
- Drop a class during add/drop? No points refunded (waitlist is the only exception)
- Add/drop is REAL TIME. Capacities are in flux.
- After the add/drop round ends, no changes can be made.

Dropping a class after the add/drop deadline is considered a withdrawal
  - Send an email to OSA requesting to withdraw
  - Course stays on the transcript with a grade of “W”
  - Does not factor into GPA
  - Can impact academic progression if you have multiple withdrawals, incompletes, Fs, etc.
  - Will impact your overall credits for the term so make sure you have enough
Questions?

The Office of Student Affairs
Uris 105
osa@gsb.columbia.edu
212-854-5563

We will be in the lobby from 12:30-2 pm
Monday, December 5
Thursday, December 8