

**EXCHANGE FACT SHEET (2015-2016)**

**The Hong Kong University of Science & Technology**

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<b>MBA Program Website</b>	www.mba.ust.hk
<b>Exchange Program Website (for exchange/visiting students)</b>	www.mbanet.ust.hk (partial access) <ul style="list-style-type: none"> <li>- Exchange-in Preparation</li> <li>- Download forms for exchange-related documents</li> <li>- Course Schedule of current semester</li> </ul> <p><i>Full access will be granted upon your receipt of HKUST email account</i></p>

**HKUST**

HKUST is the third publicly-funded university in Hong Kong. It was incorporated in April 1988 and opened in October 1991 as a world-class technological university dedicated to the advancement of learning and scholarship, with special emphasis on research and postgraduate education. Current student enrolment at the undergraduate, master's and doctoral levels stands at 13,000.

**The Campus**

The University's campus occupies a 60-hectare of sweeping beauty on the Clear Water Bay Peninsula of Sai Kung. The new international airport at Chek Lap Kok is about 45 kilometers from HKUST. Visitors can come to the campus by bus, Airport Express train or taxi. It is about 60 minutes to 90 minutes from the airport.

Visitors to HKUST are often overwhelmed by the beauty of the architecture in its natural surroundings. But beyond this first impression, the campus reveals itself to be truly functional. Carefully planned facilities such as a well-stocked library on the latest information technology, a high-speed fiber-optic network linking computing resources in all parts of the campus and reaching out to all corners of the world, teaching research laboratories equipped with state-of-the-art instruments and devices are important elements in creating an environment for learning that is quite unique in the region.

## School of Business and Management

The School of Business and Management (SBM) of HKUST was established to provide world class management education in the Asia-Pacific region. It comprises six departments: Accounting, Economics, Finance, Information Systems, Business Statistics, Operation Management, Management of Organisations, and Marketing. All departments offer undergraduate as well as postgraduate programs through to the doctorate.

Strong emphasis is placed on scientific and analytical methods as the fundamental pedagogical approach, supplemented by the use of case studies appropriate to Hong Kong and its neighbouring region. The School takes full advantage of the University's state-of-the art technological capabilities in its instruction and research.

## MBA Student Exchange

### **TENTATIVE TERM DATES (Academic Year 2015-2016):**

Fall Semester 2014: 24 Aug 2015– 18 Oct 2015 (First-half)  
26 Oct 2015 – 20 Dec 2015 (Second-half)

Spring Semester 2015: 1 Feb 2016 – 10 April 2016 (First-half)  
11 April 2016 – 5 June 2016 (Second-half)

**EXPECTED ARRIVAL DATE:** End of August for Fall semester, End of January for Spring semester

**EXCHANGE NOMINATION DEADLINE:** April 30 for Fall semester, October 30 for Spring semester

### **OFF-CAMPUS HOUSING:**

- Exchange students could opt for off-campus housing near campus (e.g. Hang Hau, Sai Kung). The proximity allows you to actively engage in social life and interaction with classmates on campus. Usually our exchange students are able to find suitable flats in a few days after they arrive in Hong Kong.

	<i>Types of apartment in Hang Hau</i>	<i>Estimated rents range per month *</i>
i	2-bedroom apartment (500-700 sq. ft.)	HK\$14,000-17,000
ii	3-bedroom apartment (700-900 sq. ft.)	HK\$18,000-20,000

\* Rates, government rent and management fees inclusive

- More information for off-campus accommodation could be found at:  
[https://sao.ust.hk/housing/living\\_offcampus.html](https://sao.ust.hk/housing/living_offcampus.html)
- MBA office will be able to provide following assistance:
  - refer a contact of property agent recommended by previous students to you
  - connect you with other exchange students who wish to look for roommates

**ON-CAMPUS HOUSING:** On-campus housing is not guaranteed for exchange students due to the limited supply. Off-campus housing is highly recommended.

### APPROXIMATE LIVING COSTS (2014 – 2015):

	HK\$ (per semester)
• <b>OFF-CAMPUS ROOM AND BOARD:</b>	38,000
• <b>FOOD:</b>	17,000
• <b>BOOKS AND CLASS READING MATERIALS:</b>	6,000
• <b>TRANSPORTATION &amp; PERSONAL EXPENSES:</b>	<u>12,000</u>
	73,000 (~US\$9,380)

### HEALTH INSURANCE

#### Exchange-in Students - Compulsory Insurance Plan

The university policy of HKUST stipulates that all Exchange-in Students, Visiting Students, Short Program Students and Visiting Interns are **REQUIRED** to subscribe directly to *Federal Insurance Company* the HKUST Compulsory Travel Insurance Plan. Failure to do so will lead to forbiddance of registration at HKUST.

### INSURANCE PLAN COVERAGE

More detailed coverage & information of the HKUST Compulsory Travel Insurance Plan is available:

[http://sfao.ust.hk/insurance/info\\_nontravel.html](http://sfao.ust.hk/insurance/info_nontravel.html)

[http://sfao.ust.hk/insurance/nontravel/insurance\\_summary.doc](http://sfao.ust.hk/insurance/nontravel/insurance_summary.doc)

Insurance application form:

<http://sfao.ust.hk/insurance/nontravel/ProposalForm.xls>

### Enquiry

ChubbExcel Office at : Federal Insurance Company

Office hours: (852) 2861 0216

E-mail: hok.cah@chubb.com

Address: 2401 Harcourt House, 39 Gloucester Road, Wanchai, Hong Kong.

### STUDENT VISA APPLICATION

Exchange students are encouraged to apply through HKUST direct to the Hong Kong Immigration Department. Please expect it will take 6-8 weeks for visa application.

### LEARNING EXPECTATIONS:

- **CLASS FORMAT:** Lectures, computer simulations, case discussions, individual and group projects, supplemented by enrichment courses and business speaker programs
- **ATTENDANCE:** Class attendance mandatory
- **PARTICIPATION:** Active class participation is required
- **TOTAL NUMBER OF MBA STUDENTS:** 220 (Full time) and 220 (Part time)
- **CLASS SIZE:** 110 (Full time) and 110 (Part time)

- **AVERAGE COURSE LOAD:** 8-12 credits per full semester (subject to the minimum enrolment requirement of your home university)  
A course has One (1) HKUST credit = 14 class contact hours; and Two (2) Credits = 28 class contact hours
- **EXAMINATIONS:** Final exams are scheduled in the last week of the course in a half semester
- **COURSE GRADING :**

<u>Letter Grade</u>	<u>Definitions</u>	<b>Remarks*</b> For those courses graded with “Pass/Fail” grade, please note that there is <u>no Letter Grade</u> will be shown on your HKUST transcript and you are strongly recommended to check with your home school if it will affect your exchange credit transfer before your course registration.
A+, A, A-	Excellent Performance	
B+,B,	Good Performance	
B-, C+,C	Marginal Performance	
F	Failure	
<b>Others*</b>		
I	Incomplete	
P	Pass, ungraded	
F	Failure	

**LANGUAGE OF INSTRUCTION:** English

**STUDENT SERVICES:**

Orientation, access to Career Resources Room, Language Centre, Saturday Luncheon Speakers series, access to computer facilities including email and internet

**CAREER SERVICES:**

- **Company Presentations and Recruitment Talks**  
Companies are invited to the HKUST campus or the HKUST Business School Central to make presentations about their businesses and their recruiting practices.

**FACILITIES FOR MBA STUDENTS:**

**MBA Student Lounge**

Located in the LSK Business Building, the MBA Lounge opens round the clock. Besides a computing centre, students can use the room for small group discussions and break-out between and after classes.

**MBA Career Resources**

2 Bloomberg terminals and 2 computers will be available in the MBA Lounge for use by MBA students. Located next to MBA Lounge, MBA Career Resources Room is an exclusive facility for MBA students where students will find:

- Career guide books and business directories
- A fax machine to send fax to local & a copying machine
- Newspaper and journals to facilitate job search

**CAMPUS FACILITIES:**

There are 10 lecture theatres, audio-visual language laboratories, a variety of central computing facilities including minicomputers, workstations, and microcomputers at various locations and a number of network services such as the electronic mail. The business school also has 10 computer labs for teaching and research. Other commonly shared student facilities include multi-purpose sports hall, meeting rooms, exhibition areas, common rooms, restaurants, bookstores, banking services and convenience store, etc.

**DOWNTOWN CENTER:**

Some of the elective classes are held at the Downtown Center **HKUST Business School Central** located at the Central district. (MTR Station : Central Station Exit J3)

Location Map: <http://www.bm.ust.hk/central/location.html>

Students who would like to visit the Center for academic activities, group meeting or individual study, are strongly advised to call 3582-3805 for advance booking. We reserve the right to offer priority booking to official school events and or clients' events without prior notice.