JD/MBA RESOURCE GUIDE 2016-2017

Information is subject to change.

Columbia Law School
435 West 116th Street
New York, NY 10027
Phone 212-854-2640

Columbia Business School
3022 Broadway
New York, NY 10027
Phone 212-854-5553
Dear JD/MBA Student,

Congratulations and welcome to the Columbia University JD/MBA Program! We are delighted to have you and expect that you will enjoy your time here.

This booklet was developed by staff and faculty at the Law School and the Business School, as well as the Richman Center for Business, Law, and Public Policy. It contains contact information for the various staff and faculty who are familiar with and involved in the JD/MBA program. This booklet is also a programmatic guide to the curriculum, an explanation of the Business School’s class bidding system and includes both schools’ academic calendars for your reference. In addition, you will find an introduction to career management including the services that are available to you as you engage in career planning.

We would also like to introduce you to the Richman Center, which is yet another resource available to you. In addition to its mission of informing policy decisions based on research, collaboration and dialogue between practitioners and academicians in law and business, the Richman Center believes that supporting Columbia’s JD/MBA students is an important part of developing future leaders. The Richman Center staff is looking forward to meeting you and supporting you throughout your JD/MBA experience!

We hope that you will take advantage of the resources that are available to you at both schools and through the Richman Center. If you have any questions or if there is anything we can do to assist you, please let us know. We are happy to help!

Best of luck!

Columbia Business School Administration
Columbia Law School Administration
Richman Center for Business, Law, and Public Policy Administration
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**RESOURCES**
Business School Administration

**Michael Malone**, Associate Dean for the MBA Program
After various experiences in higher education, Michael has returned to Columbia Business School to work with the MBA and EMBA programs, as well as Admissions. He holds regular office hours in Uris Hall, at which he would be happy to chat with you about resources and general advice.
Contact: mm297@gsb.columbia.edu

**Zelon Crawford**, Assistant Dean and Dean of Students
Zelon is responsible for managing the overall student experience. She leads all aspects of Academic Affairs and Student Life for the Full-Time MBA Program and manages and executes the disciplinary process for academic and behavioral cases.
Contact: zec2001@gsb.columbia.edu

**Scott Van Pelt**, Assistant Director, Student Affairs
Scott is the primary contact for JD/MBA dual degree students at CBS. Please feel free to reach out if you have any questions regarding your time at the Business School.
Contact: sjv2110@gsb.columbia.edu

**Dan Gabriel**, Director, Employer Relations, Career Management Center
Dan oversees on-campus recruiting, the job board, and business development. He serves as CMC liaison to several student clubs, and is pleased to work with JD/MBA student students.
Contact: dg2043@gsb.columbia.edu
RESOURCES
Law School Administration

**Yadira Ramos-Herbert**, Interim Dean of Students, Director of Academic Counseling and Student Outreach
Yadira is the main point of dual degree contact at the law school. Feel free to reach out to her with any initial questions.

Contact: yramos-herbert@law.columbia.edu

**Petal Modeste**, Assistant Dean and Dean of Career Services
The Office of Career Services and Professional Development helps students and alumni evolve and flourish as professionals and explore opportunities in the private sector. Dean Modeste also holds an MBA from Columbia Business School.

Contact: petal.modeste@law.columbia.edu

**Office of Registration and Financial Services**
Registration Services assists students with registering for courses, academic rules and requirements, and bar certification. We also manage the requirements for examinations and proctoring arrangements, and serve as liaison with the central University for academic records.

Contact: registrar@law.columbia.edu
RESOURCES
JD/MBA Faculty Committee

In conjunction with the Law School Dean of Students and the Business School Associate Dean for the MBA Program, these faculty members thoroughly review courses for potential cross-listing.

Avery Katz, Milton Handler Professor of Law and Vice Dean

Christopher J. Mayer, Paul Milstein Professor of Real Estate

Jeffrey Gordon, Richard Paul Richman Professor of Law

Larry Glosten, S. Sloan Colt Professor of Banking and International Finance

James Liebman, Simon K. Rifkind Professor of Law

Eric L. Talley, Isidor and Seville Sulzbacher Professor of Law
RESOURCES
Richman Center

The Richman Center is a joint initiative between Columbia Law School and Columbia Business School. The Center fosters dialogue on emerging policy questions where business and markets intersect with the law. The Richman Center organizes and hosts lectures, research conferences and forums to bring students, faculty members, alumni, and industry representatives together to exchange perspectives on timely topics of interest. Outreach initiatives include: Conferences, Forums and Debates, Executive Education Program, Faculty Workshops, and a Public Lecture Series. In addition, the Richman Center supports the JD/MBA program by providing a mentorship program, alumni breakfasts and networking events. The JD/MBA Facebook page is available for current students (closed group). JD/MBA students have access to invitation-only events hosted by the Richman Center.

Conferences and Forums
The Richman Center organizes invitation-only conferences, forums, faculty workshops, and public symposia that engage prominent academics, industry professionals, policymakers, and journalists to exchanges ideas on timely topics at the intersection of Business and Law.

Conferences have included:
• Corporate Tax Reform in 2017: Exploring the Options (June 2016)
• Global Business Forum: Fresh ideas in going global (April 2016)
• Financial Regulation Roundtable (March 2016)
• Inversions: Implications for Tax Planning, Tax Policy and Corporate Governance (February 2015)
• Israel, the United States, and the Shifting Energy Landscape (December 2014)

Executive Education
The Richman Center continues to develop Executive Education programs to present current research and applications to policy makers.

Executive Education programs include:
• November 6-7, 2015: “Reviving US Economic Growth”
• July 29-30, 2013: “Facilitating Economic Growth in the United States”

Public Lecture Series
The Public Lecture Series aims to bridge theory and practice by inviting distinguished practitioners and policy makers to share their perspectives and engage in active dialogue on social, political, and economic issues. The Series targets topics of current importance and seeks to explain the facts and issues underlying the topic.
Public lecture speakers have included:
• Samuel Palmisano, Co-founder and Chairman of CGE, retired Chairman, CEO and President of IBM “Seizing Tomorrow’s Global Market Opportunities”
• Cliff Asness, Managing and Founding Principal, AQR “Risk and Return in Today’s World”
• Martin Schroeter, CFO, IBM “Capital Structure in Major Corporations”
• Dave Bozeman, SVP, Caterpillar Enterprise Systems “Competitiveness in US Manufacturing”
• Neal Soss, Chief Economist, Investment Banking, Credit Suisse “The New Economic Path Ahead: Exploring the three Mega Trends in World Economics”
RESOURCES
Richman Center

Mentorship Program
The mentorship program pairs current students with JD/MBA alumni working in the mentee’s area of interest. All students are eligible to apply; applications are available through the Richman Center at the beginning of the academic year. The pairings are based on students’ and mentors’ responses to a questionnaire and an in-person interview with each mentee. The mentor-mentee relationship is designed to last for one academic year and may be renewed. Students are encouraged to reach out to their mentors at least three times a year through phone calls, emails, or in-person meetings. The program is intended to help enrich the JD/MBA curriculum with a particular focus on career guidance. It is not tied to an internship or job opportunity.

JD/MBA Career Panel
The Richman Center hosts several events each year to bring students and alumni together for career advice and planning.

Spring 2016
**Cynthia Mullock**, JD/MBA ’04, General Counsel and CCO, Artivest
**Lex Sokolin**, JD/MBA ’13, COO and Partner, Vanare,
**Lee Cooper**, JD/MBA ’15, Associate Director, Business Development, Moderna Therapeutics.
**Jesse Greene**, JD/MBA ’75, Columbia Business School Executive in Residence and Richman Center Senior Fellow

Fall 2015
**Scott Sherman**, JD/MBA ’01, Managing Director at Blackstone Group
**Anish Monga**, JD/MBA ’08 Portfolio Manager at Scoggin Capital Management
**Alessandro Presti**, JD/MBA ’13, Project Leader at The Boston Consulting Group
**Jesse Greene**, JD/MBA ’75, Columbia Business School Executive in Residence and Richman Center Senior Fellow
RESOURCES
Richman Center Leadership

R. Glenn Hubbard
Dean and Russell L. Carson
Professor of Finance and Economics
Columbia Business School

Edward R. Morrison
Charles Evans Gerber Professor of Law
Columbia Law School

Jeffrey Gordon,
Richard Paul Richman Professor of Law
Columbia Law School

Pierre Yared
Associate Professor of Business
Columbia Business School

David M. Schizer
Dean Emeritus and Professor of Law and Economics
Columbia Law School
RESOURCES
Richman Center Senior Fellows

Jesse J. Greene Jr.
Senior Fellow

Jesse Greene is currently a senior fellow at the Richard Paul Richman Center for Business, Law, and Public Policy and serves on the board of directors for Caterpillar. He is also an executive in residence at the Columbia Business School.

Mr. Greene retired from IBM at year end 2010 as Chief Financial Risk Officer and VP Financial Management, where he was responsible for the identification, assessment, and monitoring of financial risks and the company’s Enterprise Risk Management Program. He also was responsible for pension asset management, Treasury, Tax, Investor relations and real estate during his most recent tenure at IBM. He began his career at the company in 1971 and has served as an engineer, tax attorney, and financial executive. In 1994, Greene left IBM to join Eastman Kodak as treasurer and later served as vice president of finance, acting CFO, then senior vice president of strategy and information technology. In 2000, he joined Compaq Computer Corporation as CFO and senior vice president of strategic planning before returning to IBM as Vice President and Treasurer in 2002.

Mr. Greene earned his MBA from Columbia Business School and his JD from Columbia Law School in 1975. He also holds degrees in mechanical engineering from New York University’s School of Engineering and Science.

RESOURCES
Richman Center Senior Fellows (cont.)

Jason Bordoff
Professor of Professional Practice in International and Public Affairs.
Director, Center on Global Energy Policy
Senior Fellow

Jason Bordoff joined the Columbia faculty after serving until January 2013 as Special Assistant to the President and Senior Director for Energy and Climate Change on the Staff of the National Security Council, and, prior to that, holding senior policy positions on the White House's National Economic Council and Council on Environmental Quality. One of the world’s top energy policy experts, he joined the Administration in April 2009.

At Columbia’s School of International and Public Affairs, Bordoff is a professor of professional practice and serves as founding Director of SIPA's Center on Global Energy Policy. Bordoff's research and policy interests lie at the intersection of economics, energy, environment, and national security. He is a frequent commentator on TV and radio, including NPR, Bloomberg, CNBC and BBC, has appeared on the Colbert Report, and has published in the New York Times, Wall Street Journal, Financial Times and other leading news outlets. Prior to joining the White House, Bordoff was the Policy Director of the Hamilton Project, an economic policy initiative housed at the Brookings Institution. He is a member of the Council on Foreign
Relations and the National Petroleum Council, a consultant to the National Intelligence Council, and serves on the boards of Winrock International (a leading nonprofit organization that works to empower the disadvantaged, increase economic opportunity, and sustain natural resources), the New York Energy Forum and the Association of Marshall Scholars.

During the Clinton Administration, Bordoff served as an advisor to the Deputy Secretary of the U.S. Treasury Department. He was also a consultant with McKinsey & Company, one of the leading global strategy consultancies. Bordoff graduated with honors from Harvard Law School, where he was treasurer and an editor of the Harvard Law Review, and clerked on the U.S. Court of Appeals for the D.C. Circuit. He also holds an MLitt degree from Oxford University, where he studied as a Marshall Scholar, and a BA magna cum laude and Phi Beta Kappa from Brown University.
RESOURCES
Richman Center Administration
Uris Hall, 2M

Joshua Safier
Executive Director
Contact: jms131@gsb.columbia.edu

Kathleen Rithisorn
Senior Associate Director
Contact: kr2315@gsb.columbia.edu

Camille Korschun
Administrative Manager
Contact: ck518@gsb.columbia.edu
RESOURCES
Richman Center Events 2016-2017

Upcoming Events
September 20, 2016
Welcome Dinner for students, faculty and alumni
Columbia Club, 15 West 43rd Street, New York
6:30-9:30pm

Date TBD
JD/MBA Career Panel

Date TBD
Public Lecture Series

Date TBD (October)
Financial Regulation Pedagogy Conference
Columbia Law School

Date TBD
JD/MBA Social

For more information and an updated schedule, visit gsb.columbia.edu/richman/events.
RESOURCES
Students

In addition to the resources provided by the University, students are encouraged to meet their fellow JD/MBAs.

The JD/MBA program has a closed Facebook group page for current students only: facebook.com/groups/338581472971284/

In addition, a listserv has been created to facilitate peer-to-peer communication:

JD-MBA-16@list.gsb.columbia.edu
JD-MBA-17@list.gsb.columbia.edu
JD-MBA-18@list.gsb.columbia.edu
ACADEMICS

Overview

JD/MBA Program
Columbia University offers a three-year and a four-year JD/MBA program. Students in the three-year program spend the first year at the Law School, the second year at the Business School, and the third year taking a combination of law and business courses, some of which will count toward both degree requirements.

For the four-year program, students have a choice of staying at the Law School during their second year before proceeding to the Business School or spending their second year at the Business School then structuring their remaining two years to be a combination of law and business courses.

The three-year program is an accelerated program with little time for in-depth study. The four-year program enables students to take more electives and fully explore the opportunities at both schools.

Graduation Requirements
Upon graduation, JD/MBA students will have earned a total of 71 credits towards their JD and 45 credits towards their MBA. This includes cross-listed courses, which count toward both degrees.

Students must complete all JD requirements, including the first-year Foundation Curriculum, a mandatory 40-hour pro bono requirement, major writing, minor writing, and a Professional Responsibility course. Once at the Business School, students are able to "test out" of certain core curriculum classes through exemption exams prior to the beginning of the term and may replace them with elective credits.
ACADEMICS
Law School Curriculum

First Year Law School - Fall

Legal Methods, the centerpiece of the Foundation Curriculum, serves as an introduction to legal institutions and processes, as well as to the skills necessary in the professional use of case law and legislation

Legal Practice Workshop I, which provides training in the analysis of legal problems and in the hands-on use of a variety of legal materials

Civil Procedure, which establishes the fundamental aspects of the civil litigation process in the United States

Contracts, which provides a thorough introduction to the law of contracts, including the examination of fraud and the bargaining process, and among other things

Torts, which introduces our students to non-contractual wrongs for which private compensation is sought under the common law

First Year Law School - Spring

Foundation Year Moot Court, which represents, for some, their first practical exposure to the dynamics of a courtroom

Constitutional Law, which introduces students to constitutional law, providing a foundation for more specialized courses on the Constitution and for public law courses generally

Criminal Law, which explores major problems of the criminal law and its administration, with an emphasis on the issues that necessarily arise in the formation and application of a satisfactory penal code

Legal Practice Workshop II, which serves as a continuation of the research, writing, and analysis skills built in Legal Practice Workshop I

Property, which poses fundamental questions about efficiency and fairness in dealing with ownership that are mediated through the legal system

First-Year Elective, which provides our students with the opportunity to explore the vast breadth and depth of our curriculum as early as their first year.
ACADEMICS
Law Curriculum (cont.)

Graduation Requirements to Guide Course Selection for Upper Level Years:

71 academic credits (minimum)

Satisfactory completion of all required foundation courses.

Satisfactory completion of a course in the area of professional responsibility.

Two (2) writing credits, at least one of which meets the criteria of the Major Writing Credit, as defined under Rule 1.4 of the Rules for the J.D. Degree.

Mandatory Pro Bono service of a minimum of 40 hours. To certify completion of an established pro bono project, students must complete an exit questionnaire and their supervising attorneys must submit a supervisor’s report to Social Justice Initiatives.

JD/MBA Residency Breakdown

The four-year program consists of five semesters (71 credits) at Columbia Law School, in combination with three terms (45 credits) at Columbia Business School. Students in the three-year program will still complete the same number of credits, but spend four semesters in residence at Columbia Law School and two at Columbia Business School.
ACADEMICS
Business School Curriculum

First Year Business School - First Semester Core Courses (some classes meet on Fridays)

<table>
<thead>
<tr>
<th>Pre-Term</th>
<th>*B6500: LEAD: People, Teams, Organizations (1.5 credits, during Orientation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st half (A-term)</td>
<td>B6300: Corporate Finance (3 credits)</td>
</tr>
<tr>
<td>2nd half (B-term)</td>
<td>B6001: Accounting 1: Financial Accounting (3 credits)</td>
</tr>
<tr>
<td></td>
<td>(this course begins during Orientation, and goes through the semester)</td>
</tr>
<tr>
<td></td>
<td>B6100: Managerial Statistics (1.5 credits)</td>
</tr>
<tr>
<td></td>
<td>B6502: Strategy Formulation (1.5 credits)</td>
</tr>
<tr>
<td></td>
<td>B6200: Managerial Economics (1.5 credits)</td>
</tr>
</tbody>
</table>

*Note: LEAD occurs during Orientation, and all sessions are mandatory.

First Year Business School - Second Semester Core Courses (Electives are not core classes*)

| 1st half (A-term) | B6102: Operations Management (1.5 credits) | ½ term elective | Elective | Elective | Elective |
| 2nd half (B-term) | ½ term elective | ½ term elective |

*You may choose to add a mixture of full-term electives or half-term electives as you see fit. Note that enrollment in twelve credits makes you a full-time student. Cross-listed electives and other B-school electives can be used to fulfill the remainder of your 45 required credits.
Bidding and Bid Point Allocation:

- At the Business School, enrollment in non-Core classes occurs through a process in which students “bid” for open seats. Dual-degree students are granted a lifetime allocation of 9,000 bid points.
- In your first term at the Business school, you do not bid. You are assigned core classes, and you may pick up additional elective courses in add/drop rounds—no bid points are spent in add/drop periods. Bidding begins later in the fall term when you select your second semester classes.
- Bidding information sessions will occur in November; please be sure to attend one in order to learn how the process works.
  - Special note for three-year JD/MBA students. Due to the limited amount of time they spend at the Business School (two instead of three semesters), three-year JD/MBAs are given special consideration during bidding. During Spring registration (i.e., in advance of their second semester at the Business School), three-year JD/MBAs are able to participate in rounds 1A and 1B of bidding—rounds that are normally reserved for students who have completed at least two semesters at the Business School. Please see Scott Van Pelt (sjv2110@gsb.columbia.edu; Uris 113) if you have any questions.
**Cross-Listed Courses**

*Subject to change – please refer to web list for the most updated information:*

http://web.law.columbia.edu/jd-mba/coursework

**Law School Courses Cross-Listed at the Business School**

The following courses may be counted toward the MBA degree as if they were Business School courses. They will not be included in the 6 credits students are permitted to take outside the Business School.

*This list may contain courses that are not being offered in the current semester.*

- L8247 Advanced Bankruptcy
- L6202 Advanced Corporate Law: Mergers & Acquisitions
- L6931 Advanced Corporate Law: Theories and Practice
- L6293 Antitrust and Trade Regulation
- L8246 Architecture of Financial Regulation
- L6536 Bankruptcy Law
- L6347 Capital Markets Regulations
- L6221 Commercial Transactions
- L6231 Corporations
- L6233 Corporate Reorganization & Bankruptcy
- L6230 Corporate Taxation
- L6107 Deals
- L6346 Electronic Commerce
- L6242 Environmental Law
- L6256 Federal Income Taxation
- L6382 International Finance
- L9061 International Commercial Arbitration
- L6040 International Environmental Law
- L8032 International Financial Transactions
- L6936 Investment Banking
- L6338 Patents (3-unit & 4-unit offerings)
- L8180 Private Investment Funds
- L6362 Professional Responsibility Issues in Business Practice
- L6922 Real Estate Finance
- L6483 Real Estate Transactions
- L6538 Secured Transactions
- L6423 Securities Regulation
- L9303 Strategic International Commercial Transactions
- L6320 Taxation of Financial Instruments
- L6389 The Law of Transactions
- L9467 Seminar: Contracts, Collaboration & Interpretation
- L9253 Seminar: Deals Workshop: The Art of the Deal
- L9065 Seminar: International Banking and Financial Law
BUSINESS COURSES CROSS-LISTED WITH THE LAW SCHOOL
*Open only to JD/MBA students; If student waives out of one of the 4 required CORE classes, s/he should replace with a cross-listed course.

CORE B6300* Corporate Finance* (3 pts)
CORE B6001* Accounting (Financial Accounting)* (3 pts)
CORE B6200* Managerial Economics* (1.5 pts)
CORE B6100* Managerial Statistics* (1.5 pts)
B8307 Advanced Corporate Finance
B8114 Applied Regression Analysis
B9310 Behavioral Finance (seminar – Ph. D. course)
B8214 Business in Society
B8306 Capital Markets and Investments
B8343 Corporate Governance
B8329 Credit Markets & Leveraged Buy-Outs: The Good, the Bad, the Ugly (added September 2015)
B8376 Distressed Value Investing
B8008 Earnings Quality and Fundamental Analysis
B8221 Economics of Health Care & Pharmaceuticals
B8216 Economics of Strategic Behavior
B8009 Financial Statement Analysis and Valuation
B8315* Game Theory and Business*
B8117 Healthcare Industry in the 21st Century
B8211* Incentives and Performance*
B8318 Investment Banking Tax Factors
B8510 Managerial Negotiations
B8325 Mergers & Acquisitions
B8332 Real Estate Transactions
B8536 Strategy and Competition in Pharmaceuticals and Biotechnology
### FALL TERM 2016

<table>
<thead>
<tr>
<th>August</th>
<th>15-16</th>
<th>1st year J.D. Registration and Orientation.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>16</td>
<td>LL.M. Registration and Orientation.</td>
</tr>
<tr>
<td>17-September</td>
<td>2</td>
<td>1st year J.D. classes in <em>Legal Methods (LM)</em> and in <em>Legal Practice Workshop (LPW)</em>. LPW continues throughout the fall term; Legal Methods Final Exam on September 23.</td>
</tr>
<tr>
<td>17-September</td>
<td>2</td>
<td>Classes in LL.M. <em>Introduction to American Law (IAL)</em> and in <em>Legal Research &amp; Writing (LRW)</em>. LL.M. LRW continues throughout the fall term. IAL final exam on Sept. 23.</td>
</tr>
<tr>
<td></td>
<td>29</td>
<td>Start of Change of Program Period (Add/Drop) - only voluntary changes until Sept. 6.</td>
</tr>
<tr>
<td>September</td>
<td>1</td>
<td><strong>October 2016 Degree Candidates</strong>: Deadline to submit outstanding 2015–16 written work granted an extension.</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>End of classes in 1L <em>Legal Methods</em> and LL.M. <em>Introduction to</em></td>
</tr>
<tr>
<td></td>
<td>5</td>
<td><strong>Labor Day - No classes.</strong></td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>First day of classes in term-long Law courses. First day of classes at other divisions of the University.</td>
</tr>
<tr>
<td></td>
<td>6-13</td>
<td>Law School Change of Program Period (Add/Drop) continues; action required on wait-list notifications period.</td>
</tr>
<tr>
<td></td>
<td>13</td>
<td>End of Law School Change of Program Period; after this date changes only with permission of the Rules Committee, upon petition.</td>
</tr>
<tr>
<td></td>
<td>13</td>
<td>3L’s: Deadline to register for Major Writing Credit courses.</td>
</tr>
<tr>
<td></td>
<td>22</td>
<td><em>Legal Methods</em> Study Day – No 1L classes</td>
</tr>
<tr>
<td></td>
<td>23</td>
<td>Final exams for 1L <em>Legal Methods</em> and LL.M. <em>Introduction to American Law</em></td>
</tr>
<tr>
<td>October</td>
<td>1</td>
<td>October 2015 LLM Degree Candidates: Last day to file final copy of LLM Essay with Graduate Legal Studies.</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>Final date to drop a Fall 2016 Law course (the notation of W will be recorded for these late drops).</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>LLM Writing Project registration deadline for fall term writing projects.</td>
</tr>
<tr>
<td></td>
<td>15</td>
<td>Final date to submit outstanding 2015-16 written work that was</td>
</tr>
<tr>
<td></td>
<td>19</td>
<td>Conferral of October degrees.</td>
</tr>
<tr>
<td>November</td>
<td>24-25</td>
<td><strong>Thanksgiving Holiday – No Classes</strong></td>
</tr>
<tr>
<td>December</td>
<td>1</td>
<td><strong>May 2016 Degree Candidates</strong>: Degree applications due.</td>
</tr>
<tr>
<td></td>
<td>2</td>
<td>Last day of 1L classes.</td>
</tr>
<tr>
<td></td>
<td>3-8</td>
<td>1L study period (1L Exams December 9—21)</td>
</tr>
<tr>
<td></td>
<td>9-21</td>
<td>1L exams</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Last day of upper-year Law classes.</td>
</tr>
<tr>
<td></td>
<td>10-11</td>
<td>Upper-year study days (Upper-year Exams Dec. 12-21)</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>26</td>
<td>Last day of classes at other divisions of the University.</td>
<td></td>
</tr>
<tr>
<td>12-21</td>
<td>Upperyear exams.</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Fall 2016 term ends; due date for submission of Fall 2015 written work</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td><strong>February 2017 Degree Candidates:</strong> Deadline to submit outstanding written work; last day to file final copy of LL.M. Essay with Graduate Legal Studies</td>
<td></td>
</tr>
</tbody>
</table>

**SPRING TERM 2017**

<table>
<thead>
<tr>
<th>January</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Start of Change of Program Period (Add/Drop) - only voluntary changes until January 17</td>
</tr>
<tr>
<td>16</td>
<td><strong>Martin Luther King, Jr. Birthday Observed - No Classes.</strong></td>
</tr>
<tr>
<td>17</td>
<td>First day of all Law School classes. First day of classes at other divisions of the University.</td>
</tr>
<tr>
<td>17-24</td>
<td>Law School Change of Program Period (Add/Drop) continues; action required on wait-list notification</td>
</tr>
<tr>
<td>24</td>
<td>End of Law School Change of Program Period; after this date, changes only with permission of the Rules Committee, upon</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>February</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>3L’s:</strong> Deadline to submit first draft of Major Writing Credit paper</td>
</tr>
<tr>
<td>1</td>
<td>LL.M. Writing Project registration deadline for spring term writing projects.</td>
</tr>
<tr>
<td>8</td>
<td>Conferral of February 2017 degrees</td>
</tr>
<tr>
<td>15</td>
<td>Final date to drop a Spring 2017 Law course (the notation of W will be recorded for these late drops)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>March</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>13-17</td>
<td><strong>Spring Recess - No Classes</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>April</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>3L’s:</strong> Deadline to submit final draft of Major Writing Credit paper</td>
</tr>
<tr>
<td>1</td>
<td><strong>All students:</strong> Deadline to submit all outstanding Fall 2016 written work that was granted an extension</td>
</tr>
<tr>
<td>26</td>
<td>Last day of Law School classes.</td>
</tr>
<tr>
<td>26</td>
<td><strong>May 2017 Degree Candidates (J.D. &amp; LL.M.):</strong> Deadline to submit all outstanding Spring 2017 written work</td>
</tr>
<tr>
<td>26</td>
<td><strong>May 2017 LL.M. Degree Candidates:</strong> Last day to file final copy of LL.M. Essay with Graduate Legal Studies</td>
</tr>
<tr>
<td>27-30</td>
<td>Upperyear study period (Exams May 1-12)</td>
</tr>
<tr>
<td>27- May</td>
<td>1L study period (Exams May 2-12)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>May</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Last day of classes at other divisions of the University.</td>
</tr>
<tr>
<td>1-12</td>
<td>Upper-year exams.</td>
</tr>
<tr>
<td>2-12</td>
<td>1L exams</td>
</tr>
<tr>
<td>12</td>
<td>Last day of exams for all Law courses.</td>
</tr>
<tr>
<td>12</td>
<td><strong>Continuing students:</strong> Due date for submission of Spring 2017 written work</td>
</tr>
<tr>
<td>12</td>
<td>Spring 2017 term ends.</td>
</tr>
<tr>
<td>17</td>
<td><strong>University Commencement and Degree Conferral.</strong></td>
</tr>
<tr>
<td>18</td>
<td>Law School Graduation Ceremony – <strong>DATE TENTATIVE - TO BE CONFIRMED</strong></td>
</tr>
</tbody>
</table>
## ACADEMICS
Business School Calendar

### FALL TERM 2016

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>21-26</td>
<td>First Week Orientation for entering MBA students</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>First day of classes for first-term MBA students</td>
</tr>
<tr>
<td></td>
<td>29-Sept 2</td>
<td>First week of classes for first-term MBA students</td>
</tr>
<tr>
<td></td>
<td>29-Sept 2</td>
<td>Fall block week classes for continuing MBA students</td>
</tr>
<tr>
<td>September</td>
<td>5</td>
<td>Labor Day. University holiday. No classes scheduled.</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>First day of classes.</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Class make-up day for core (specific classes to be added later.)</td>
</tr>
<tr>
<td>October</td>
<td>17</td>
<td>Last class for first half-term (A term) courses. Last class for full-term courses before first final exam period.</td>
</tr>
<tr>
<td></td>
<td>18</td>
<td>Study day. No classes scheduled.</td>
</tr>
<tr>
<td></td>
<td>19-21; 24</td>
<td>FIRST FINAL EXAM PERIOD. No classes scheduled. Final exams for first half-term (A term) courses.</td>
</tr>
<tr>
<td></td>
<td>25</td>
<td>Fall Break. No classes scheduled.</td>
</tr>
<tr>
<td></td>
<td>26</td>
<td>Classes resume for full-term courses. First class for second-half-term (B term) courses. October degrees conferred</td>
</tr>
<tr>
<td>November</td>
<td>1</td>
<td>Last day to apply for February degrees.</td>
</tr>
<tr>
<td></td>
<td>7</td>
<td>No classes scheduled</td>
</tr>
<tr>
<td></td>
<td>8</td>
<td>University Holiday. No classes scheduled.</td>
</tr>
<tr>
<td></td>
<td>23-27</td>
<td>Thanksgiving recess. No classes scheduled.</td>
</tr>
<tr>
<td>December</td>
<td>1</td>
<td>Last day to apply for May degrees</td>
</tr>
<tr>
<td></td>
<td>13</td>
<td>Last day of classes</td>
</tr>
<tr>
<td></td>
<td>14</td>
<td>Study day. No classes scheduled</td>
</tr>
<tr>
<td></td>
<td>15-16; 19-23</td>
<td>SECOND FINAL EXAM PERIOD. No classes scheduled. Final exams for full-term courses and second half-term (B term) courses.</td>
</tr>
<tr>
<td></td>
<td>23</td>
<td>Term ends.</td>
</tr>
<tr>
<td></td>
<td>24-Jan 23</td>
<td>Winter holidays</td>
</tr>
</tbody>
</table>

All dates are subject to change.
### SPRING TERM 2017

<table>
<thead>
<tr>
<th>January</th>
<th>5</th>
<th>International Students Orientation</th>
</tr>
</thead>
<tbody>
<tr>
<td>8-13</td>
<td>First Week Orientation for entering MBA students</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>First day of classes for first term MBA students</td>
<td></td>
</tr>
<tr>
<td>9-13</td>
<td>First Spring Block Week for continuing MBA students</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Martin Luther King, Jr. Day observed. <strong>University Holiday. No classes scheduled.</strong></td>
<td></td>
</tr>
<tr>
<td>17-20, 23</td>
<td><strong>First week of classes for first-term students</strong></td>
<td></td>
</tr>
<tr>
<td>17-20, 23</td>
<td>Second Spring Block Week classes for continuing MBA students</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td><strong>First day of classes</strong></td>
<td></td>
</tr>
<tr>
<td>27</td>
<td>Official Class Day for elective courses only (replacing Monday, March 6.)</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>8</td>
<td>Award of February degrees</td>
</tr>
<tr>
<td>10</td>
<td>Class meeting for Managerial Statistics</td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>3</td>
<td>Last class for first half-term (A term) courses. Last class for full-term elective courses before first final exam period.</td>
</tr>
<tr>
<td>6</td>
<td>Study day. No classes scheduled</td>
<td></td>
</tr>
<tr>
<td>7-10</td>
<td><strong>FIRST FINAL EXAM PERIOD. No classes scheduled.</strong> Final exams for first-half-term (A term) courses.</td>
<td></td>
</tr>
<tr>
<td>13-17</td>
<td>Spring holidays. <strong>No classes scheduled.</strong></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Classes resume for full-term courses. First class for second-half-term (B term) courses.</td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>28</td>
<td><strong>Last day of classes.</strong></td>
</tr>
<tr>
<td>May</td>
<td>1-2</td>
<td>Study days. No classes scheduled</td>
</tr>
<tr>
<td>2-5;8-12</td>
<td><strong>SECOND FINAL EXAM PERIOD. No classes scheduled.</strong> Final exams for full-term courses and second half-term (B term) courses.</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Term ends</td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>University Commencement 2017. Conferring of degrees.</td>
<td></td>
</tr>
</tbody>
</table>

All dates are subject to change.
CAREER MANAGEMENT

Introduction

The Career Management Offices at both schools are available to assist students with career planning and the recruiting process. Students have access to Career Services at the Law School in their first year, and at both schools from their second year of the program, upon completion of Orientation at the Business School. Most students participate in the Law School On-Campus Interview Program to secure a law internship after their first year of law school. Those who know they will pursue a career in business or would like business experience may apply on their own for business internships. These students should discuss this option early on with their career advisors at the Law School in order to best prepare.

JD/MBA students will have access to the Business School Career Management Center once they complete orientation at the Business School (for the three-year program this is during the start of their second year of the program). JD/MBA students who want to secure a business internship during the second summer of the program should not participate in the Law School’s private sector Early Interview Program (EIP) in August following their first year. Instead, they should attend Orientation at the Business School and go through the steps necessary to identify and present themselves as suitable for an MBA summer internship in the summer following the second year of the program. Four-Year JD/MBA students should note that on-campus recruiting at the Business School is available only once for a summer internship and only once for a full-time job. Career advisors at the Business School can help students decide when it is right to interview on-campus for a summer internship either between years two and three or between years three and four. Once students complete Orientation at the Business School, and the Business School’s mandatory two-part Interview Essentials program, they have access to off-campus job postings for summer internships and full-time positions. Three-Year JD/MBA students who wish to secure summer employment in law during the second summer of the program may participate in EIP (to the extent that the dates do not conflict with Orientation at the Business School).

Third-year students may have secured either a full-time law or business job through their summer internships. Students who have not, or those who wish to continue looking during their third year in the program, can participate in second-year on-campus recruiting at the Law School for full-time jobs in the private sector and/or the public sector/public interest arenas. For those pursuing positions in business, interview preparation takes place in September preceding the start of interviews for full-time jobs beginning in October of a student’s third year in the program. In order to participate in full-time recruiting at the Business School, students must have completed the Business School’s mandatory two-part Interview Essentials program during their second year. Career advisors are available at both schools for students pursuing employment in industries or at companies of interest beyond on-campus recruiting.

Many students have a career path in mind upon entering the program. However, many do not. Both the Richman Center and the Business School’s Career Management Center supports students as they explore their options by providing opportunities to network with alumni, faculty and their peers.